

**BANCROFT TRUST MEETING
NOVEMBER 08, 2017**

Motion made by Councilman Marcus Blanck, seconded by Councilman Harold Gilchrest, to open the Bancroft Trust Meeting at 8:00 p.m.; approved unanimously 5-0.

Motion made by Councilwoman Laura Dunham, seconded by Councilman Harold Gilchrest, to approve Warrant #11 as presented for payment of bill (s) listed; passed unanimously 5-0.

Motion made by Councilman Harold Gilchrest, seconded by Councilman Marcus Blanck, to approve the Bancroft Trust Meeting Minutes from October 11, 2017; passed unanimously 5-0.

President Kimberly Erbe reported that there was an issue with the soffits on the back of the building falling off. This will probably be a simple fix; contact Eric Rogers to look into repairing the same. If he can't repair them, the work would need to be put out to bid. The library board has had some complaints about the cleanliness of the building and reported there was a rodent problem in the kitchen. Councilman Bruce Ferguson volunteered to take care of this problem if provided with a key. Extended cleaning hours per week might be a solution to the cleaning issue but the Library Board felt they should not be discussing the issue with a Town employee. The board responded that the librarian, the volunteers, and members of the board were in and out of the building much more than any of the Town Board members and were encouraged to address their concerns with the employee directly. Mrs. Erbe and the members of the library board present thanked the board for their input and will keep the board advised of their progress.

Kim reported that flooring was needed in the area of the former Village office, with some other repairs being necessary. Clerk to the Supervisor Chambers asked her if Vouchers could be submitted before the December 13, 2017 meeting while sufficient funds were in the account to pay for the work by the end of 2017. The Procurement Policy was discussed and because the amount is under the required amount to put the work out to bid or to secure quotes, Board member Lisa Wilson said she would get the necessary paperwork to the Town Office and leave with Clerk Gilchrist, while Kim will get voucher (s) directly to Kathleen. **Resolution #95-**
Motion made by Councilman Bruce Ferguson, seconded by Councilman Harold Gilchrest, instructing President Kimberly Erbe and members of the Library Board to proceed with the necessary repairs/upgrades needed to be done in the building and to submit payment Vouchers by December 11, 2017; passed unanimously 5-0.

Motion made by Councilman Bruce Ferguson, seconded by Councilman Marcus Blanck, to close the Bancroft Trust Meeting @ 8:30 p.m.; passed unanimously 5-0; meeting was adjourned.

Respectfully submitted:

Patricia A. Gilchrist-Clerk

