

The regular meeting of the Board of Trustees of the Village of Salem was held on Wednesday, July 1, 2009 in the Village office. Present were Mayor Anne Dunigan and Trustees Joe Childs, Carol Rives, and Paul Kobyluch. Also present were Public Works Superintendent Eric Rogers, Village Historian Al Cormier, Fire Chief Bob Graham, and a member of the press.

The meeting was called to order, and vouchers from the General Fund Nos. 362 through 398 in the amount of \$26408.23, from the Library Fund Nos. 125 to 137 in the amount of \$1336.52, and from the Water Fund Nos. 112 through 117 in the amount of \$1443.90 were audited and ordered paid--motion by Joe Childs, second by Paul Kobyluch. All were in favor and the motion was carried.

Approval of the May 27 minutes was tabled until bid figures could be inserted.

PUBLIC WORKS JUNE REPORT: DPW Performed regular Village maintenance, including mowing weed-eating, trimming, and painting stop lines. Removed curbing in the Park as directed and trimmed and mulched. Mulched and planted some hosta by the clerk's door. NYSDOT cut down six trees along Route 22. Would like, with some of the SEMO money, to purchase a sweeper attachment for the Kubota (\$3500 from Salem Farm Supply) to make spring cleanup more efficient. WATER There have been 275 service connections to date. Performed routine maintenance and worked on cleaning out and exercising the water main valves and some administrative problems. The computer touch screen is not working again; have borrowed a monitor until the problem can be fixed.

FIRE CHIEF'S REPORT FOR MAY AND JUNE: MAY There were six calls in May, a gas stove explosion and a grass and brush fire in the Town of Salem, one standby and one water rescue in Cambridge, one mutual aid standby for Rupert, and one mutual aid structure fire in Hebron. Three members completed a scene support class. Five attended the annual Chief and Officers Banquet. Two members attended the Memorial Day parade in Greenwich, and two attended the Memorial Day parade in Cambridge. Total training hours for May: 460.5. JUNE There were four calls in June, a propane explosion in the Village, one mutual aid hazmat call in Cambridge, and two mutual aid calls in Cossayuna, an MVA and a structure fire. Eight members attended a swift water rescue training class. Four members attended the NYS Chief's Show in Utica. Four members attended the Whipple City parade in Greenwich. Installed the new 5-inch hose on ETA 44-2. Total training hours for June: 962.5. Chief Graham asked for permission to cover Shushan on July 31 (their carnival). He also noted that frequently people park in front of the hydrants in town.

LIBRARY REPORT: Circulation in June was 2026. The summer reading program is up and running, thanks to Sue Getty, and sponsored by the Friends of Bancroft Library, Stewart's Shops, Books in Kids' Hands, and the Salem branch of Glens Falls National Bank. In addition to encouraging reading, the program offers a series of events in music, dance, art, and storytelling. This program coordinates with Lunch-n-Learn.

HISTORIAN'S REPORT FOR MAY AND JUNE: MAY The Historic Preservation Commission is readying a letter to be sent to property owners in the historic district which explains the permitting process should they wish to work on the facade of or demolish their building. Will attend a Records Management workshop in Ballston Spa on electronic record keeping. I have taken down two of the small wooden historical signs for the "old meeting house" and the courthouse. They were very worn. The courthouse will soon be erecting a new sign. The other will not be replaced. Bob Anderson, the farmer's market coordinator, is anxious to have the dead pine removed from the Park, and he has spoken with Eric. JUNE At the electronic record-keeping workshop I learned that municipal clerks must consider that all email correspondence between municipal officers and others has legal status in a court of law must be saved. Email can be saved/stored as a hard copy, on a separate hard drive, microfilm, or on a CD. Since the life of a CD is unknown, a new one should be burned every five years. Microfilm has a 100-year life and is considered the best way to preserve records. Electronic flash cards and drives are not acceptable for permanent storage. On July 8, dressed as General John Williams, I will give the Lunch 'n' Learn children a tour of the Revolutionary War Cemetery. On September 19, a re-enactor tour of the Old Cemetery will be held as a fund-raiser for the Old Courthouse. Seven Salem characters will be featured from 10 AM to 1 PM with tours every half hour. The north wall of the Revolutionary War Cemetery will be completed in September or October. Letters to property owners within the historic district were sent as planned. Officers were elected for the year: Al Cormier as chair, Chris Preble as secretary, Carol Myrick as vice chair. Carol Myrick, who lives in the former Jacko Tomasi house on the corner of S. Main and Park Place, will

apply to have her home included in the local historic district. After the Board is notified, a public hearing on this application will be set, at which meeting the Board will vote to accept or reject her application. If accepted, the property will be noted on the map and list and the information forwarded to NYS Parks, Recreation and Preservation in care of Julian Adams.

07/01/09 minutes cont'd

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OLD BUSINESS: Gear bids: There were two bids, Tyler Fire Equipment at \$8303.04, and MES at \$8859.24. Joe Childs made a motion, Carol Rives seconded, to accept Tyler's low bid provided all specifications are properly met.

NEW BUSINESS: Steve Saunders asked that the Board permit a special use for the zoning on the Company's S. Main property so that they can begin building the firehouse. They will also need to complete a short form environmental assessment. The mayor will look into this.

Paul Kobyluch made a motion, Joe Childs seconded, to allow the Fire Department to cover Shushan at their carnival on July 31. All were in favor and the motion was carried.

Carol Rives made a motion, Paul Kobyluch seconded, to adopt Resolution No. 6 of 2009 authorizing an agreement with the Washington County Planning Board which provides for the exemption of certain delineated matters of local concern from County Planning review. All were in favor and the motion was carried.

PUBLIC REMARKS

There being no further business, the meeting adjourned.

Rebecca Brown, Clerk